

Steplix is a digitally creative company where innovation, design and engineering meet customers needs.

In order to improve and sustain the satisfaction of our customers, we have implemented a Quality Management System, whose scope by definition is the design, development, implementation and support of digital platforms.

We are committed to complying with legal and other applicable requirements, always taking into account all interested players for the Quality Management System.

To achieve this, we establish a Quality Policy that is aimed at:

- Meeting customers requirements and expectations.
- Continuously Management System.
- Promote Staff development through constant training in order to optimize their performance at work.

The confidence in human value of our team of professional is above all, this value together with the high professional level, seriousness and a high quality product make Steplix a true option for our clients by checking our values:

- 1. **Trust**: It is the faith in the contribution of the other, it is to give certainty that we will fulfill our commitments with others. It is not failing the other or ourselves.
- Mutual Respect: It is communicating with honesty and empathy, giving the other the opportunity to express their doubts and disagreements, trusting that they always seek to add value. It is to avoid wasting our time, the group time, making excuses or talking unnecessarily.
- 3. Success: It means the satisfaction of our clients. It is obtained by showing attitude, initiative and proactivity, resilience, solving problems and seeking to stand out, as well in our solutions as in the teams we make up. It is growing all the time, personally and professionally. It is avoiding conformity, identifying failures, accepting them as such and learning from them to improve ourselves.



- 4. **Agility**: It is adapting to situations, change and challenges, seeking practicality, learning from mistakes and applying continuous improvement. It is avoiding stiffness, being stubborn, or staying still.
- 5. Consciousness: It is the ability to recognize the surrounding reality. It is promoting sustainability, empathy and diversity. It means influencing from our coherence, integrity and honesty. It is to recognize the need to live honoring respect, balance and equity. It is to avoid discrimination, aggression and malice.

Approved by: Ashley Rake, CEO

for how

D-02 Quality Policy, Rev 02, 15.FEB.22

2. RELATED DOCUMENTS

<u>Misión, Visión y Valores</u> <u>D-01 Manual de gestión de la calidad</u>